## **FEE SCHEDULE**

The dates for payment of fees for the two installments are as follows:

1st installment:- 1st - 15th March 2022 2nd installment:- 1st - 15th September 2022

- Parents are requested to strictly follow the payment schedule failing which appropriate action may be taken.
- Admission fee is to be paid only by new entrants and students promoted from Std. V to Std. VI.
- In case of withdrawal of admission, 3 months notice is to be given.
- A pay-in slip will have to be collected from the school office and it will have 3 copies; bank copy, parent's copy and school copy. After the payment of fees the school copy must be submitted by the parent in the school office.
- a) Please ensure that the pay-in slip is properly filled in.
- b) Fees must be paid directly in the bank only. In case of cheque payment, the cheque should be drawn in favour of 'SMES School'. The name of the child, Standard, Division, contact number and Bank A/C No. should be written on the reverse of the cheques.
- c) There is no provision to refund any type of fees i.e. admission, registration, tuition fees etc.
- d) Parents should preserve the parent's copy of pay-in slip, if it is misplaced or lost the school will not be responsible.
- e) Fees can also be paid online through NEFT. Details of the bank account are available on the school website.